



## OFFICE OF THE CHIEF EXECUTIVE OFFICER

### NOTE VERBALE

**Note No. 002/2025**

The COMESA Federation of Women in Business (COMFWB), a COMESA institution presents its compliments to COMESA Member States's Ambassadors based in Ethiopia and has the honour to invite the later to the 6<sup>th</sup> COMFWB Trade fair, Business Conference and Gala Dinner to be held from 7<sup>th</sup>- 9<sup>th</sup> May, 2025 at Ethiopia Skylight Hotel in Addis Ababa, Ethiopia.

COMFWB, in partnership with the COMESA Secretariat and the Federal Democratic Republic of Ethiopia through the Ministry of Trade and Regional Integration, will convene the 6<sup>th</sup> Regional Trade Fair and Business Conference, to be held during the auspicious COMESA Week. The theme for the event is ***"A Thriving COMESA advancing Gender Responsive Regional Integration for Unlocking Green Investments, Value Chains, Tourism and Mining in the AfCFTA"***.

The event will attract over 300 exhibitors from at least 21 countries, 1000 visitors and buyers, and Micro, Small, Medium and large businesses.

The Cost for hiring an exhibition booth for the entire duration is **United States Dollars \$ USD 315** (Booth rent \$150, Branding \$15, Lunch for 2 days \$100 and Gala dinner \$50). I have the honour to attach the draft program for the event for your reference.

COMFWB avails itself of this opportunity to express to the COMESA Ambassadors, the assurance of its highest esteem and consideration.

**LILONGWE**

**9<sup>th</sup> APRIL, 2025**

Burundi  
Comoros  
Djibouti  
DRC  
Egypt  
Eritrea  
Eswatini  
Ethiopia  
Kenya  
Libya  
Madagascar



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Malawi  
Mauritius  
Rwanda  
Uganda  
Seychelles  
Somalia  
Sudan  
Tunisia  
Zambia

