SME Mauritius Ltd

Post: Chief Executive Officer

Salary: An attractive salary package will be offered to the selected candidate

Qualifications:

(A) A Master’s Degree in Business Administration or Business Management or Entrepreneurial Management or Economics or Finance from a recognized institution or an equivalent qualification acceptable to the Board; and

(B) A first Degree in Business Administration or Business Management or Entrepreneurial Management or Economics or Finance or Entrepreneurship from a recognized institution or an equivalent qualification acceptable to the Board.

(C) Candidates should –

(i) reckon at least five years’ post qualification experience at senior management level, in business and enterprise development;

(ii) have experience in leadership, and strategy formulation and implementation;

(iii) possess first-hand experience and knowledge of the Mauritian economy, and business and enterprise development, especially in relation to the micro, small and medium enterprises (MSMEs);

(iv) have a good understanding of new technologies and innovation that can be leveraged upon and drive a new era of MSME development

(v) possess good analytical, managerial, organizational, interpersonal and communication skills, and be results-oriented.

Note: Candidates should produce written evidence of experience/knowledge claimed
Roles and Responsibilities –

To be responsible to the Board for the effective and efficient management and operation of the SME Mauritius Ltd, and for the timely execution of the policies and decisions of the Board,

Duties – To perform the following duties:

(i) To advise the Board on the formulation of policies, strategies, innovative projects and programmes for the MSMEs

(ii) To provide guidance and training to the employees, and monitor their performance through an agreed set of key performance indicators;

(iii) To develop partnerships and ensure efficient networking on bilateral and multilateral issues with the relevant support and key institutions at national, regional and international levels;

(iv) To promote operational efficiency, effective and sound business practices among the MSMEs;

(v) To develop, introduce and implement innovative schemes for the business and enterprise sector, particularly the MSMEs;

(vi) To formulate proposals for technical assistance and mobilizing funds from various international agencies and donors for the implementation of programmes, capacity-building initiatives, seminars, and other events for entrepreneurs;

(vii) To monitor closely and evaluate the implementation of the different programmes and projects for MSMEs and to provide regular feedback to the Board thereon;

(viii) To carry out research on MSMEs development and other related studies, and produce relevant reports, quality business analysis and relevant data;

(ix) To promote a positive and favourable image of SME Mauritius Ltd at the national and international levels; and

(x) To perform such other duties and tasks as may be directed by the Board.